

Minutes 11 September 2024

Draft

Time: 7.30pm

Location: Trewidland Village Hall PL14 4ST

Cllr Kevin Shovelton Chair. Alex Blackwell Vice Chair; Cllrs: Jonathan Ellis; Lindsey Ellis; Mark Featherston; Sarah Whiting; Patricia Hopwood; Angela Woodman. Also, present Parish Clerk John Hesketh and Cornwall Councillors Jane Pascoe and Armand Toms. There were 4 members of the public present.

055/2024 Chair's Welcome & Housekeeping

056/2024 Apologies

Received from Cllr Roger Cook.

057/2024 Declarations of interest

Cllr Lindsey Ellis and Jonathan Ellis declared an interest in Item 060A (PA24/06194) . No other declarations of interest made, or dispensations requested

058/2024 Public Participation

Cornwall Councillor Jane Pascoe reported that: the Cannon Bridge HWRC is now accepting Household DIY Waste and tyres once more, no advance notice is required; attended the induction of Rev Mark Wade by the Bishop of St Germans and the Archdeacon of Bodmin; noted that winter fuel payments will only be payable to people receiving Pension Credit, and that Liskeard Citizens Advice and Liskeard Library can assist with applications; the parking area in Liskeard Cattle Market is temporarily reduced in capacity due to building works; users of Saltash Tunnel will face disruption from November 2024 to May 2025 due to refurbishment works - residents visiting Derriford Hospital are asked to allow at least 45 minutes extra for travel time; noted complaints from Cllr Woodman about road flooding and has reported incidents to Cornwall Council Highways; her Community Chest is available to volunteering groups who may wish to apply for funding Warmth Banks.

Cllr Armand Toms noted that Age UK was a helpful source of advice for people making application for Pension Credit; if the proposed increase in Tamar tolls is approved then this would be the equivalent of a 100% increase in a four year period – this would impact the economic development of south-east Cornwall.

059/2024 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on **10 July 2024**. Proposed Cllr Woodman. Seconded Cllr Featherston. All agreed.

It was **Resolved to approve** the minutes of the meeting held on **17 July 2024**. Proposed Cllr Whiting. Seconded Cllr Blackwell. All agreed.

It was **Resolved to approve** the notes of the meeting held on **27 August 2024**. Proposed Cllr Lindsey Ellis. Seconded Cllr Blackwell. All agreed.

060/2024 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Cllrs Lindsey Ellis and Jonathan Ellis left the meeting at 20.06.

PA24/06194

Construction of single storey extension to provide larger living area, utility and reception
The Apple Chamber Pensipple Farm St Keyne Liskeard Cornwall PL14 4SP

At their public meeting held on 11 September 2024, councillors agreed to support this application. It was **Resolved to support** the application. Proposed Cllr Woodman. Seconded Cllr Whiting. All agreed. In making their decision, councillors noted that the extension was a similar continuation to the main building in scale and design. They also judged that there would be no adverse impact on access and traffic or the natural and historic environment.

Cllrs Lindsey Ellis and Jonathan Ellis returned to the meeting at 20.11.

PA24/06331

Proposal Installation of trench arch system within the Churchyard to link to new WC and kitchenette

Location St Keyne Church St Keyne Cornwall PL14 4RJ

It was **Resolved to support** the application. Proposed Cllr Woodman. Seconded Cllr Whiting. All agreed. In making their decision, councillors noted that the construction would be located underground (so no adverse material impacts) and endorsed proposals to engage an archaeologist to monitor works during the excavations

PA24/05042

Proposed dwelling and garage following Class Q approval under application PA23/10060
Lower Penhale St Keyne Liskeard Cornwall PL14 4QW

It was **Resolved to support** the application. Proposed Cllr Lindsey Ellis. Seconded Cllr Whiting. All agreed. This public vote confirms the decision taken on 27 August 2024

B Any applications received by Cornwall Council by the time of the meeting. Information only.

PA24/05559

Proposal Construction of detached dwelling with parking area. (Retention of amendments to approved scheme 02/01706/FUL to include revised window designs and position) without compliance with Condition 5 of Decision Notice E2/04/01051/FUL dated 19th August 2004
Location Land Adjacent Churchtown Farm St Keyne Cornwall

PA24/06933

Proposal: Prior approval notification to determine if planning permission is required for:
Agricultural building for the purpose of bale, livestock feed, farm machinery and secure tooling storage

Location: Knilly Wood Farm Trewidland Liskeard PL14 4ST

C Planning decisions made by Cornwall Council.

PA24/04363 WITHDRAWN

Proposal Demolition of agricultural buildings previously consented under Class Q and replacement with three self build dwellings.

Location: Lower Penhale St Keyne Liskeard Cornwall PL14 4QW

PA24/04627 APPROVED

Proposal Non-material amendment in relation to decision notice PA22/10573 dated 08.02.23 to change roof tiles to slate tiles.

Location: Talo St Keyne Liskeard Cornwall PL14 4RJ

PA24/04845 Planning Permission required

Proposal Prior approval notification to determine if planning permission is required for: Agricultural building for the purpose of bale and farm machinery storage

Location: Knilly Wood Farm Trewidland Liskeard PL14 4ST

061/2024 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Blackwell. Seconded Cllr Hopwood. All agreed. Cllr Shovelton will authorise online payments.

Date	Payee	Description	£
16/09/2024	BDO	Annual audit	£252.00
16/09/2024	Crystal Clear	Cleaning	£7.60
16/09/2024	Cornwall Council	Informer print	£135.52
19/09/2024	Cornwall Council	Green leaflet print	£64.06
23/09/2024	Cornwall Council	Green leaflet design	£135.00
23/09/2024	HMRC	PAYE	£80.40
23/09/2024	John Hesketh	Salary	£322.08
Total			£ 996.66

B Bank Reconciliation.

At the close of business on 31 August 2024, the parish council held £43,756.61 in its accounts.

062/2024 Chair's Report

A Civility & Respect

Chair signed the C&R certificate to endorse the pledge agreed in July 2024

Action: Clerk to publish certificate on the council's website

B Green Team launch 12 September 2024 7.30pm

This event will take place at St Keyne Village Hall and aims to support a residents group to take on project work to improve the biodiversity and natural resources of the parish. Full report to follow after the event.

063/2024 Councillors Reports

A Cllrs Blackwell & Woodman

Reporting back on meetings of Village Hall Committees.

Postponed until October meeting.

B Cllrs Hopwood & Lindsey Ellis

Reported that: had attracted a new advertiser; asks that spare copies be given to Cllr Hopwood for onward distribution to new residents; Cllr Woodman asked that the next edition remind residents about the need to keep overhanging hedges trimmed away from the pavement road.

C Cllrs Cook & Shovelton

Cllr Shovelton reported that: the Smuggler's Way was launched in May and demonstrated how collaborative working with adjacent councils could benefit residents; is looking at other projects to engage with from April 2025. Asked that a representative from the parish council attend the next meeting of the project planning group on 23 September. Cllr Lindsey Ellis may be able to attend.

D Cllr Jonathan Ellis

Reported that the gates had been purchased and would be installed by the end of September. Chair thanked him for his time in organising this piece of work.

Action: Clerk to receive invoice for the purchase of gates and arrange direct payment.

E Cllr Sarah Whiting

Reported back on road safety issues along the B3252 in summer of 2023, and noted that excessive speed had been the cause of the fatality as judged by the county coroner. Cornwall Council were unable to change the speed limit or the arrangement of white lines on the road, but had agreed to install warning signs to alert all road users motorbike riders of the risks presented. Councillors discussed a suggestion that a new entrance into the land opposite Fursdon Farm would mitigate the problems of agricultural vehicles entering and exiting the farm, and agreed that the proposal would not improve the situation and may worsen it. It was **Resolved to write to Cornwall Council Highways** with our views. Proposed Cllr Shovelton. Seconded Cllr Woodman. All agreed. The Chair

thanked Cllr Whiting for her presentation of this issue to the meeting and her dispassionate assessment.

Action: Chair to draft response to Cornwall Council and circulate for approval.

064/2024 Clerk's Report

A GOV.UK domain name

It was **Resolved to register a 'gov.uk'** domain name for the parish council and migrate council website and email addresses to it. Proposed Cllr Shovelton. Seconded Cllr Blackwell. All agreed.

Action: Clerk to instruct Western Web and arrange publicity for the changeover.

B Co-opting policy

It was **Resolved to adopt the proposed co-opting policy.** Proposed Cllr Hopwood. Seconded Cllr Featherston. All agreed.

Action: Clerk to publish policy and include in future casual vacancy guidance.

C Annual Audit

Confirmed that BDO had accepted the annual governance audit.

Action: Clerk to publish the Conclusion Notice on 27 September 2024.

D Dog fouling in Jubilee Park

Clerk confirmed that Biffa had agreed to empty waste bins at Jubilee Park with immediate effect.

Action: Clerk to liaise with Biffa to sign contract and arrange payment.

065/2024 Date of next meeting

A 9 October 2024 7.30pm St Keyne Village Hall

066/2024 End of meeting 21.30

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