

## Minutes | 10 January 2024

Time: 7pm

Location: St Keyne Village Hall PL14 4RF

**Present:** Cllrs Kevin Shovelton (Chair), Angela Woodman, Jonathan Ellis, Mark Featherston; Sarah Whiting, Patricia Hopwood; Lindsey Ellis; Alex Blackwell. There were 4 members of the public present. Also, present Cornwall Cllrs Jane Pascoe and Armand Toms. Parish Clerk John Hesketh.

### 136/2023 Chair's Welcome & Housekeeping

### 137/2023 Apologies

Received from Cllr Roger Cook.

### 138/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

### 139/2023 Public Participation

A resident attended to ask for support in organising a parish litter pick after the half term break in February. Councillors welcomed the proposal and agreed to promote the event in The Informer and arrange to provide tools and equipment.

*Action: Clerk to liaise with resident to promote the event and supply essential equipment.*

Cornwall Councillors Jane Pascoe reported that: she had funding remaining in her Community Chest budget for any volunteering groups wishing to make application (please contact the Clerk's Office for details); had recently reported a large pothole at Landlooe Bridge; the 20mph speed limit was being rolled out across Cornwall and would be introduced in this parish during 2024/25 with prior consultation taking place; the £2 single bus fare scheme is extended until December 2024; Connon Bridge Waste & Recycling Centre is no longer accepting household DIY waste (nearest centre is now Saltash). Cllr Armand Toms reported that: an increase in the tolls for crossing the Tamar had been approved in December and is currently out for consultation; waiting times for ambulances outside of hospital A&E departments continues to deteriorate; concerns about future financing of Cornwall Council because some three-year funding is scheduled to expire in 2025/26.

### 140/2023 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on 8 November 2023. Proposed Cllr Lindsey Ellis. Seconded Cllr Featherston. All agreed.

### 141/2023 Matters Arising

A Installation of new noticeboard at the St Keyne Lawn Cemetery  
Postponed from December and is expected to be completed by end of February.

### 142/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

### PA23/10156

## Proposal Demolition of Agricultural Barn

Location Lower Penhale St Keyne Liskeard Cornwall

It was **Resolved to support** this application. Proposed Cllr Whiting. Seconded Cllr Hopwood. All agreed. In making their decision, councillors noted comments from the planning officer that consent may not be required because of the distance of the barn from a listed building.

### **PA23/09795**

The conversion of two stone barns into residential accommodation and repurposing of two single-storey smaller buildings into garages and outdoor amenity serving the new dwellings.

Lean Park Farm Horningtops Liskeard Cornwall PL14 3QD

It was **Resolved not to support** this application. Proposed Cllr Jonathan Ellis. Seconded Cllr Whiting. All agreed. In making their decision, councillors noted concerns about: increased traffic flow and the poor visibility at the exit point from the site onto an unclassified lane at the north east boundary; provision of allocated parking spaces for the property is insufficient; increased hard standing on the site will increase run off of surface water and add to the risk of flooding; the proximity of ponds which are within 20m of the site; materials proposed for roofing (metal) and wall cladding (charred timber) do not respond to the design, scale, height, appearance and material of surrounding buildings (Dobwalls & Trewidland NDP draft) both across the locality and in relation to the listed farmhouse in the immediate setting.

### **PA23/10060**

Application to determine if prior approval is required for a proposed: Change of use of Agricultural building to dwellinghouse (use Class C3)

Lower Penhale St Keyne Liskeard Cornwall PL14 4QW

*For information only – received and noted*

### **PA23/10114**

Application to determine if prior approval is required for a proposed: Change of use of Agricultural buildings to dwellinghouses (use Class C3).

Barn 6 At Lower Penhale St Keyne Cornwall PL14 4QW

*For information only – received and noted*

### **PA23/10129**

Prior approval to use Barn 8 under Class C1 usage

Barn 8 At Lower Penhale St Keyne Cornwall PL14 4QW

*For information only – received and noted*

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning decisions made by Cornwall Council. None made.

D PA23/04569 Land opposite Brendon Farm

Councillors received notice from the Planning Officer requesting a review of their previous decision from 26 July 2023 to support this application. Under the provisions of the Five Day Protocol, councillors **Resolved to choose Option 3** to confirm their decision and requested that the application is determined by the Planning Committee. Proposed Cllr Jonathan Ellis. Seconded Cllr Shovelton. In making their decision, councillors noted the report from the County Land Agent and concluded that: the financial assessment had included the period during the Covid pandemic and would not therefore properly represent the performance of the business (CLP Policy 7, s5); the development and expansion of the farm business will increasingly rely on the immediate and permanent availability of the second FTE worker being resident on site; and that their presence on site will integrate effective succession planning within the development and expansion of the business.

### **143/2023 Finance**

It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Hopwood. Seconded Cllr Blackwell. All agreed. Cllr Shovelton will authorise online payments.

#### A Direct Bank Payments

Date	Payee	Description	Pay	£
15/01/2024	Cornwall Council	Informer printing		£ 107.74
15/01/2024	SWAST	replacement defibb St Keyne		£ 2,160.00
15/01/2024	Corserv	Grit bins		£ 1,312.50
26/01/2024	John Hesketh	Salary		£ 322.08
26/01/2024	HMRC	PAYE		£ 80.40
Total				£ 3,982.72

#### B Bank Reconciliation.

At the close of business on 31 December 2023, the parish council held £43,340.71 in its accounts.

#### 144/2023 Chair's Report

##### A Road safety on B3252

Has spoken with Insp David Ratcliff and Ian Findler (CC Road Safety Transport Officer) who explained that any actions relating to the recent accident on the B3252 could only be agreed after they had received the coroner's report and the cause of the collision had been established; suggested meeting with CC Highways Manager and the parish council in the new year to agree an action plan that would be a combination of engagement, education, engineering and enforcement. This piece of work will need coordinating across a number of different departments.

*Action: Chair will reply to police and arrange meeting with them and Cornwall Council Highways and Road Safety officers.*

##### B Update on launching a 'Green Issues' group in the Parish

Met with representatives from Menheniot Parish Council in December and noted their initial work involved: identifying current best practice in promoting environmental topics; working with young people in the primary school (including donations of saplings); allocating a budget to fund green projects; reviewing methods of ground maintenance; highlighting environmental aspects in responses to planning applications.

*Action: Councillors are asked to identify examples of good practice in local environmental work. Chair to bring draft project plan to February meeting.*

##### C Footpaths

Update from Footpaths Working Group

Noted that Cornwall Council have not yet responded to the request for funding for a new stile and signposts for footpath 607/19/1. Checking with Cornwall Council on the existence of a Public Right of Way from the railway line to the School Lane at the end of footpath 629/6/1 as it is not included on the interactive map. The Group will walk footpaths 607/29/1 and 607/24/1 to check on reports of missing signposts and a wrongly sited bridge.'

##### D Councillor Development Programme 2024

Chair set out the range of training courses available to councillors that would enable them to develop their skills and competencies as part of the LCAS Quality scheme. He asked the meeting to consider attending courses they felt appropriate to their roles.

*Action: Clerk to circulate details of courses.*

#### 145/2023 Councillors Reports

##### A Cllr Hopwood

Reported on the council's Facebook page, that: followers had increased from 52 to 75 (+44%) representing almost 10% of the parish population; most popular items posted related to the new community newsletter and warnings about icy pavements (equivalent to 20% of the parish). The Chair thanked Cllr Hopwood for her work in creating and maintaining the site and asked councillors to encourage their own networks to follow us.

##### B Cllr Lindsey Ellis

Reported on the new Parish Magazine, that: the first edition was published in December and delivered to every household across the parish; 380 copies were printed at a cost of £107; cost of

printing would be covered by income generated from advertising; the newsletter had been well received and future editions would include pieces from the WI, Garden Club, features on local people and possibly a photographic competition. The Chair thanked Cllr Ellis and Cllr Hopwood for their work in publishing the magazine in time for Christmas, and asked that councillors promote it among their own personal contacts.

*Action: Deadline for articles 19 January 2024. Please email to [informer@stkeynetrewidlandpc.org.uk](mailto:informer@stkeynetrewidlandpc.org.uk)*

C Cllrs Blackwell & Woodman

Cllr Woodman reported that the hall at Trewidland continued to be well supported. In December, residents attended an outdoor carol service, regular coffee mornings and an art exhibition is planned for March 21.

**146/2023 Clerk's Report**

A Local Council Award Scheme

The refresh of the LCAS Foundation entry is updated with progress made on publicity and communication (new Facebook page and Informer newsletter); councillor training and development is promoted (143D above). For 2024, Clerk will be presenting new policies on Health & Safety, Equalities and Community Engagement. Clerk's annual appraisal will take place in March.

*Action: Councillors are asked to forward head and shoulders photos of themselves for inclusion on the council website.*

**147/2023 Date of next meeting**

A 14 February 2024 7pm Trewidland Village Hall

**148/2023 End of meeting 21.50**

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