

## Minutes 13 September 2023

Time: 7.30pm

Location: St Keyne Village Hall PL14 4RF

**Present:** Cllrs Kevin Shovelton (Chair), Angela Woodman, Lindsey Ellis, Jonathan Ellis, Mark Featherston; Sarah Whiting, Roger Cook. There were five members of the public present. Also, present Cornwall Cllrs Jane Pascoe; Armand Toms. Parish Clerk John Hesketh.

### 95/2023 Chair's Welcome & Housekeeping

The Chair welcomed everyone explained that a public interview for the St Keyne ward vacancy would take place at the end of the public meeting.

### 96/2023 Apologies

Apologies received from Cllr Alex Blackwell.

### 97/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

### 98/2023 Public Participation

Cornwall Cllr Armand Toms reported that: he had submitted proposals to Cornwall Council that the safety problems on the A38 could be resolved by dividing the route from Saltash to Bodmin into three sections that could each be funded separately; tourism across the county was estimated to have reduced between 15-20% compared to 2022; has maintained his position on the abolition of tolls across the Tamar Bridge and continues to lobby for central government to fund maintenance works. Cornwall Cllr Jane Pascoe reported that: she had received news that proposals to close all railway ticket offices had been abandoned; thanked councillors who had attended the recent Community Area Partnership meeting on 5 September to view a profile of the extended area, agree the CAP priorities and agree membership of three working groups (Transport & Connectivity, Economy & Development, Climate change & nature recovery); the indicative budget for Cornwall Council 2023/25 would be an increase of 4.99%.

### 99/2023 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 12 July 2023. Proposed Cllr Woodman. Seconded Cllr Whiting. All agreed. It was **Resolved** to approve the Meeting Notes of the planning meeting held on 26 July 2023. Proposed Cllr Featherston. Seconded Cllr Lindsey Ellis. All agreed.

### 100/2023 Matters Arising

A Update on presentation from Mr Martin Cluer on environmental matters

Chair reported that he had spoken with Mr Cluer and would be looking to hold an open event in late October that would involve people and groups from across the parish to agree a plan to tackle climate change and environmental matters.

*Action: Clerk to arrange meetings with Menheniot Green.*

### 101/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting. Information only.  
None received.

C Planning decisions made by Cornwall Council.

PA23/04147 APPROVED

Location:- Lean Park Farm Horningtops Liskeard Cornwall PL14 3QD

Proposal Erection of an agricultural shed and solar panels

### 102/2023 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Whiting. Seconded Cllr Jonathan Ellis. All agreed. Cllr Whiting will authorise online payments.

#### A Direct Bank Payments

| Date       | Payee                   | Description      | Pay | £          |
|------------|-------------------------|------------------|-----|------------|
| 18/09/2023 | South Western Ambulance | Defibb           |     | £ 2,160.00 |
| 18/09/2023 | Cornwall ALC            | CoC training     |     | £ 24.00    |
| 18/09/2023 | Cornwall Groundworks    | Park maintenance |     | £ 222.00   |
| Total      |                         |                  |     | £ 2,406.00 |

#### B Bank Reconciliation.

At the close of business on 31 August 2023, the parish council held £45,275.43 in its accounts.

#### C Request for donation

It was **Resolved** to make a donation of £100 to Sally Lewis' group to fund new planting at the lawn cemetery entrance. Proposed Cllr Cook. Seconded Cllr Woodman. All agreed.

*Action: Clerk to confirm and transfer funds.*

#### D Request from Trewidland Village Hall for funding.

It was **Resolved** to approve expenditure of £711 to purchase a replacement noticeboard for Trewidland Village Hall. Proposed Cllr Cook. Seconded Cllr Lindsey Ellis. All agreed.

*Action: Clerk to confirm to Trewidland VH and make purchase.*

#### E New contract for broadband at St Keyne Village Hall

Clerk explained that the current contract with Plusnet would shortly be terminated, and presented a quotation from BT. A representative from the Village Hall committee suggested an alternative proposal from Wildanet.

*Action: Clerk to liaise with Village Hall committee to transfer service to an alternative supplier subject to resolution of future funding from the parish council.*

#### F Request from St Keyne Village Hall for funding

The Village Hall presented its case for the purchase of solar panels that would be located on the hall's roof. The Chair explained that the council held two funding streams that are available to the hall: at 31 August 2023, the balance in the VH Capital Account stood at £1951.32, this sum being immediately available. The second stream is subject to receipt of annual accounts and has £2,000 remaining, of which £1,000 can be available upon receipt of the hall's latest accounts. Cllr Pascoe explained that the Community Capacity Fund (part of the UK Shared Prosperity Fund in Cornwall) may be able to finance part of the project, and she will set up a meeting between the VH Committee and Cornwall officers to explore what might be possible. The Chair suggested that the council agree a letter of support for the project that the VH Committee might use as evidence in its own fundraising. It was **Resolved** to write a Letter of Intent to St Keyne Village Hall confirming the council's financial support for the solar panel project. Proposed Cllr Shovelton. Seconded Cllr Jonathan Ellis. All agreed.

*Action: Clerk to draft letter of intent, and explore options for purchasing on behalf of the VH Committee.*

### 103/2023 Chair's Report

#### A Recent accident on B3252

Cllr Shovelton has written to the Highways Manager at Cornwall Council asking to meet and agree improved safety measures. Detailed discussions will need a final report from police after investigation. A letter from Cornwall MP Sheryl Murray to Cllr Whiting has relayed a proposal from CC that Highways can carry out a speed monitoring trial along that stretch of road and would support a road safety campaign with the parish council. The Chair then displayed photographs of similar road layouts at Fraddon and Probus that showed alternative road markings to those in place at the accident site. Cllr Shovelton will meet with CC Highways and local police to examine the causes of the accident and to explore the options for changes in the road layout and warning signs. Morval Parish Council have agreed to attend. Parish council will also investigate the options for local road safety initiatives, including Community Speedwatch,

*Action: Clerk to liaise with Chair to set up meetings with CC, Police, Morval Parish Council. Cllr Armand Toms will make contact with previous victims families and pass them to the Chair.*

#### B Footpaths

Chair has written twice to Cornwall Council to supply the parish with a replacement gate for the damaged one on footpath 607/19/1 between Lowertown Farm and Lake, OS grid reference SX257597, but has not yet received a reply. **Resolved** to purchase a metal gate and install it. Proposed Cllr Shovelton. Seconded Cllr Woodman. All agreed.

*Action: Clerk to liaise with Cllr Jonathan Ellis to purchase and deliver the gate.*

#### C Lawn Cemetery

It was **Resolved** to purchase a notice board from Earth Anchors for locating at the entrance to the St Keyne Lawn Cemetery. Proposed Cllr Whiting. Seconded Cllr Jonathan Ellis. All agreed.

*Action: Clerk to issue purchase order and arrange delivery and installation.*

#### D Community Area partnership

See Item 98 above

#### E LCAS Quality Award Registration

Clerk explained that registering for the second level of the Local Council Awards Scheme (Quality) would demonstrate the council's commitment to making continuous improvements to its governance and be a marker against which residents could hold it accountable. The programme of work contained in the Briefing Note could be accommodated within the current workload of the Clerk. It was **Resolved** to register for the Quality level and agree to the workplan. Proposed Cllr Shovelton. Seconded Cllr Whiting. All agreed.

*Action: Clerk to contact CALC to register interest and implement the review of Foundation status documents.*

#### 104/2023 Clerk's Report

A Update on progress to fill the vacancy in St Keyne ward.

See Item 105 below.

#### 105/2023 Co-option for councillor vacancy

Councillors interviewed a candidate for the remaining vacancy on the parish council, and **Resolved** to co-opt Patricia Hopwood to represent the ward of St Keyne. Proposed Cllr Shovelton. Seconded Cllr Whiting. All agreed. Ms Hopwood signed her Declaration of Acceptance of Office.

**Action:** Clerk to inform Cornwall Council and arrange induction.

#### 106/2023 Date of next meeting

A 11 October 2023 7.30pm Trewidland Village Hall

#### 107/2023 End of meeting 21.55

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