

## Minutes | 13 October 2021

Date: Wednesday 13 October 2021  
Time: 7.30pm  
Location: St Keyne Village Hall PL14 4RF

Present: Cllr Sally Lewis Chair; Cllrs Kevin Shovelton, Lindsey Ellis, Sarah Whiting, Peter Higgs, Angela Woodman; Alex Blackwell; Jonathan Ellis.

Also in Attendance: John Hesketh (Parish Clerk), Cornwall Cllrs Jane Pascoe and Armand Toms. There were 4 members of the public in attendance.

The public meeting started at 19.00 and closed at 21.10

### 97/2021 Chair's Welcome & Housekeeping

### 98/2021 Public Participation

The Chair welcomed PCSO Steve Edser to the meeting and invited him to address councillors on matters of community safety.

*See separate report attached to these minutes*

Cornwall Councillor Jane Pascoe reported that: the Community Network Panel had met via Zoom on Monday last which included a discussion on local priorities (see Item 105C below); the Economic Growth & Development Overview & Scrutiny Committee had met on 5 October to agree to a pilot scheme that would trial 20mph speed limits in selected villages across the county. Cllr Armand Toms has visited the temporary camp at Landlooe and the owners have confirmed they will submit a formal application for planning consent to make permanent changes to their site; is aware of the increase in evictions by landlords wanting to rent out their properties to holiday visitors (and asks that any problems with evictions be referred to him); reminds residents that free parking in Cornwall Council car parking begins on 4 December.

### 99/2021 Apologies

None received.

### 100/2021 Declarations of interest

Cllr Lewis declared a non-pecuniary interest in Item 103 (PA21/07396). No other declarations of interest made or dispensations requested.

### 101/2021 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 8 September 2021. Proposed Cllr Higgs. Seconded Cllr Shovelton. All agreed.

### 102/2021 Matters arising

77E Asbestos removal from former village hall

Clerk reported that of the four requests he had sent out asking for quotations to survey and quote for removal, only one reply had been received from South West Asbestos. Councillors agreed to progress the survey. The form of agreement is currently with St Keyne Parish Hall.

**Action:** Clerk to follow up and arrange a date for the survey.

92 New signatories for council bank account  
 Cllr Whiting returned her complete mandate. Cllr Shovelton had been told to complete a separate application by Barclays.

**Action:** Clerk to progress Cllr Whiting's application.

### 103/2021 Planning

Application PA21/07396

Proposal Application for Listed Building Consent to replace 3 upstairs windows like for like, also replace front and back door.

Location Killcrew Cottage St Keyne PL14 4QN

It was **Resolved** to support this application. Proposed Cllr Blackwell. Seconded Cllr Whiting. All agreed. In making their decision, councillors took account of the need to replace rotting windows and door frames in order to ensure continued use of the dwelling. They also noted that the Historic Environment Planning report had not yet been published and ask that the council's support is qualified by any recommendations from the HEP.

Application PA21/08109

Proposal Extension and alteration to existing barn.

Location Bultse Barn Horningtops PL14 3QD

It was **Resolved** to support this application. Proposed Cllr Higgs. Seconded Cllr Woodman. All agreed. Councillors noted that there would be no impact on the residential amenity and that the appearance of the existing building would be improved by the proposed works.

### 104/2021 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Higgs. Seconded Cllr Lindsey Ellis. All agreed. Cllr Lewis will authorise online payments.

A Direct Bank Payment & Receipts.

Date	Payee	Description	Pay	£
18/10/2021	Western Web	SSL Certificate	OLB	£ 54.00
18/10/2021	Trewidland Village Hall	Venue Hire	OLB	£ 22.00
18/10/2021	Lewis Howes	Memorial plaque	OLB	£ 36.00
25/10/2021	HMRC	PAYE	OLB	£ 64.80
25/10/2021	John Hesketh	Salary	OLB	£ 259.68
Total				£ 436.48

#### Bank Receipts Schedule

Date	Payer	Description	£
31/08/2021	Cornwall Council	Interest	21.99
30/09/2021	Cornwall Council	Interest	21.72
17/08/2021	Cornwall Council	Precept & CTS	£ 6,012.28
<b>All bank receipts this period</b>			<b>£ 6,055.99</b>

B Bank Reconciliation.

At the close of business on 30 September 2021, the parish council held £54,722.86 in its accounts.

### 105/2021 Chair's Report

A Update on Trewidland Walkabout 31 July 2021

Chair and councillors agreed that: they would purchase a wooden parish notice board offered by a resident from Menheniot at a cost of £100 plus installation fee; Cllr Woodman's husband will make repairs to the WI Memorial Bench at the village hall in Trewidland; a replacement salt bin has been ordered for Trewidland.

**Action:** Clerk to progress these matters.

B Summary from police drop-in

The Chair thanked PCSO Edser for attending and asked the Clerk to circulate his contact details to residents and councillors.

#### C Parish Priorities

The Chair asked councillors to proposed priority projects for the current civic year. These are:

Asbestos: removal of asbestos from former village hall site in St Keyne (SL)

Lawn cemetery: plan the layout for future interments and create a path from the entrance to the memorial garden. (SL)

Parish magazine: examine ways to support the publication of a community magazine that will cover all areas of the new parish. (PH)

Centralised waste collection for St Keyne and Trewidland (AB)

Clear up central part of Trewidland (adjacent to former Post Office) (AW)

Improve safety for all road users at Horningtops junction (AW)

Liskeard-Looe walking route: this will impact on the parish. How can this council be involved? (KS)

Overhanging tree and hedges in St Keyne (PH)

Horse riders - warning signs for Trewidland (AW)

**Action:** Clerk to summarise and circulate for discussion.

#### 106/2021 Councillors' Reports

Cllr Kevin Shovelton

The current Community Emergency Plan has been updated to cover Trewidland and available for publication. Councillors thanked Cllr Shovelton for his work in producing the it and **Resolved** to accept it as the emergency plan for the parish. Proposed Cllr Lewis. Seconded Cllr Lindsey Ellis. All agreed. Can the parish recruit a volunteer coordinator for Trewidland?

**Action:** Clerk to publish on website and promote on parish notice boards.

Cllr Peter Higgs

Overgrown bushes and hedges: see Item 105C above.

#### 107/2021 Clerk's Report

A Councillor training and induction

The Clerk thanked councillors for taking part in both the recent induction and planning training. To improve the training for future councillors, he asked that councillors consider the relevance of that training to their current roles and to feedback with any constructive criticism.

B Casual vacancy

There have been no enquiries passed to the clerk responding to the vacancy for a councillor in St Keyne. The current number of councillors attending exceeds the quorum by four. Councillors are asked to talk-up the opportunity among their networks.

#### 108/2021 Date of next meeting

A 10 November 2021, 7.30pm St Keyne Village Hall

#### 109/2021 End of meeting 21.10

# Police Surgery

98/2021      **Public Participation 13 October 2021**

The Chair welcomed PCSO Steve Edser to the meeting and invited him to address councillors on matters of community safety.

## Speeding vehicles

*Councillors were concerned about the increase in the numbers of vehicles that seemed to be speeding dangerously in both St Keyne and Trewidland. With more people using home delivery for online shopping, delivery drivers who were not familiar with the area were causing problems on narrow roads. These problems affect older people, dog walkers and horse riders as much as other drivers.*

Steve suggested that residents should be encouraged to install dashcams in their cars and record vehicles they met on the roads. Video footage can be uploaded at the Devon & Cornwall Police website as evidence and the questionnaire on the site offers the equivalent of a statement of facts in the complaint.

Horse riders who are experiencing problems with speeding vehicles are also encouraged to use headcams when riding out.

Steve offered to visit Trewidland and make a risk assessment of the area and with a view to inviting the Community Speedwatch team to monitor the road.

Any residents or councillors who might be interested in joining the Speedwatch team are asked to contact Steve directly (contact details below)

The British Horse Society is running a safety campaign at the moment.

In the meantime, he suggests that people walking along the road take these safety precautions:

Walk on the right hand side of the road to face oncoming traffic  
Wear hivy if you can so that other road users can see you  
Choose a route where there are opportunities to step back off the road if vehicles are approaching  
If you do observe a vehicle that is speeding dangerously, take their registration number and record the time, date and location. Please report this either by phoning **101** or via the police email **101@dc.police.uk**

## CCTV at St Keyne Village Hall

*Cllr Peter Higgs explained that the hall had been experiencing some vandalism recently and the committee had installed CCTV.*

Steve asked to make a visit to the hall before the system went live.

Contact	PCSO Steve Edser 30173   Liskeard Neighbourhood Police
Team	CIOSNBMLLST@devonandcornwall.pnn.police.uk (public)
Office	Liskeard Police Station, Greenbank Road PL14 3DX
Emergency	999
Non emergency	101
Email	101@dc.police.uk
Dashcams	Search online for 'Operation Snap Cornwall'

