

Minutes | 8 September 2021

Date: Wednesday 8 September 2021
Time: 7.30pm
Location: Trewidland Village Hall PL14 4ST

Present: Cllr Sally Lewis Chair; Cllrs Kevin Shovelton, Lindsey Ellis, Sarah Whiting, Peter Higgs, Angela Woodman; Alex Blackwell; Jonathan Ellis.

Also in Attendance: John Hesketh (Parish Clerk), Cornwall Cllrs Jane Pascoe and Armand Toms. There were 13 members of the public in attendance.

The public meeting started at 19.30 and closed at 21.30

84/2021 Chair's Welcome & Housekeeping

85/2021 Public Participation

Ian Calvert of Wildanet attended to introduce his company and the possibility of the future provision of free IT equipment and broadband connection for the village hall. If central government funding becomes available, there will be opportunities for all residents to participate in digital training and other collaborative work. A decision on the project can be expected by January 2022.

Cornwall Councillors Jane Pascoe and Armand Toms reported that: the deadline for school admissions is approaching, and earlier registration will give better choices; council is making provision of additional housing for residents a high priority in its workplan; concerns about the high numbers of job vacancies in the area which are unfilled; council considering ways to introduce a 20mph speed limit in village centres; councillors' Community Chest (small grant applications) is now open.

Please contact the Clerk's Office if your group would like to make an application for funding from your Cornwall Councillor.

Residents spoke about their concerns around: speeding vehicles in narrow lanes, specifically about the danger to horse riders; the potential for accidents to pedestrians, dog-walkers and horse-riders; failure of people visiting the local school to make use of car parking facilities. Please see Item 93B below.

Action: Cllr Toms will take complaints about lack of warning signage directly to Cornwall Highways. Please see final page of this document for contact details.

86/2021 Apologies

None received.

87/2021 Declarations of interest

None declared and no dispensations requested.

88/2021 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 28 July 2021. Proposed Cllr Higgs. Seconded Cllr Shovelton. All agreed.

89/2021 Matters arising

77E Cllr Blackwell reported that he had received confirmation about the presence of asbestos in the former St Keyne village hall.

Action: Clerk to invite contractors to tender for removal of the asbestos.

90/2021 Correspondence

90A Councillors discussed complaint received from resident concerning the temporary campsite at Landlooe Bridge Farm. Noted that: the Chair has confirmed with Cornwall Planning & Enforcement that this is not a breach of current planning regulations regarding pop-up campsites, and no enforcement action can be taken; the increase in traffic and noise from the site is part of the road safety problem in Trewidland. The Chair understands that there would be a full planning application made before next season and Cllr Toms offered to visit the owners to encourage them to do this.

Action: Cllr Toms asked that individual residents should write to him personally and make their complaints known. (contact details below)

91/2021 Planning

Ref: PA21/06366

Proposal: Addition of balcony at first floor level and conversion of existing double garage to guest bedroom.

Location: Heron House Plashford Bridge Looe PL13 1PW

The applicant attended the public meeting and took questions from councillors. It was **Resolved** to support this application. Proposed Cllr Higgs. Seconded Cllr Lindsey Ellis. All agreed. In making their decision, councillors took account of the design and siting of the proposal and agreed that there would be no impact on the surrounding area. Councillors also noted concerns from neighbouring residents about the possibility of overlooking from adjacent properties and ask that planners take account of their concerns when making their decision.

Ref: PA21/07436

Proposal: Householder application for proposed garage/store and ancillary accommodation.

Location: Bultse Cottage Horningtops Liskeard Cornwall

The applicant attended the public meeting and explained the background to his proposal. It was **Resolved** to support this application. Proposed Cllr Woodman. Seconded Cllr Whiting. One abstention. All others agreed. In making their decision, councillors took account of the design and siting of the proposal and agreed that there would be no material impact on the surrounding locality.

92/2021 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Blackwell. Seconded Cllr Woodman. All agreed. Cllr Lewis will authorise online payments.

A Direct Bank Payment & Receipts.

Bank Payments Schedule		01/06/2021			
Date	Payee	Description	Pay	£	
24/09/2021	John Hesketh	Salary	OLB	£	259.68
24/09/2021	HMRC	PAYE	OLB	£	64.80
Total				£	324.48
Bank Receipts Schedule					
Date	Payer	Description		£	
09/08/2021	HMRC	VAT refund			275.80
17/08/2021	Ugalde & Son	Cemetery fee		£	120.00
All bank receipts this period				£	395.80

B Bank Reconciliation.

At the close of business on 31 August 2021, the parish council held £49,023.81 in its accounts.

93/2021 Chair's Report

A Future auditing arrangements. It was Resolved to retain PKF Littlejohn as the external auditor. Proposed Cllr Lewis. Seconded Cllr Jonathan Ellis. All agreed.

Action: Clerk to inform Smaller Authorities' Audit Appointments.

B Update on Trewidland Walkabout 31 July 2021
The updated report of actions is available on the council's website.

Chair summarised actions. Item 4: Clerk to obtain quotes for replacement wooden notice board. Item 10: at least one of these benches may be a memorial and needs to be repaired not replaced; Clerk to check. Item 12: Cllr Toms welcomes direct complaints from residents. Item 15: Clerk to check location of replacement salt bins and order replacements. Item 16: the location of the blocked drain is noted and Cornwall Highways do not consider this a repair issue at the moment. Councillors to monitor situation.

C Parish Priorities

Chair asked councillors to consider council priorities for the coming year so that they can be financed appropriately in the forthcoming budget and agreed that some problems of inconsiderate and speeding traffic around horses and overgrown hedges be passed onto the Community Network Area.

Action: councillors are asked to detail their priorities to the Clerk's Office for inclusion in the October agenda.

D Community Safety Representative

The Chair asked that councillors consider volunteering to manage the council's relationship with police, Neighbourhood Watch and speed campaigns. Cllr Shovelton is in process of updating the Community Emergency Plan to include provision for Trewidland residents.

Action: Councillors are asked to send nominations to the Clerk's Office. Clerk to invite PCSO Steve Edser to October meeting.

E Delegated authority: It was **Resolved** to extend the timescale for Clerk's delegated authority for planning and financial matters to March 2022. Proposed Cllr Lewis. Seconded Cllr Whiting. All agreed.

F Covid-19 Heroes

The Chair explained how St Keyne resident Carol Beaver had handmade over 400 facemasks to give away to key workers and parishioners during the pandemic. Although the parish council had part funded this work eventually, Carol had originally planned to pay for all the materials herself. Masks were made freely available in The Village. All councillors agreed that acts of kindness such as this demonstrated how individual people can make a real difference in their community.

Action: Clerk to write letter of thanks to Carol Beaver.

94/2021 Clerk's Report

A Code of Conduct

Clerk explained how the original Code of Conduct had been updated following advice from the House of Lords Committee of Standards in Public Life and adapted for Cornwall parishes to use. It was Resolved to accept the new Code. Proposed Cllr Lewis. Seconded Cllr Lindsey Ellis. All agreed. Chair reminded councillors that Code of Conduct training is compulsory for all councillors and must be taken within six months of their appointment. CALC has organised an online training session for **Tuesday 16 November 2021 at 6.30pm – 8.30pm.**

Action: Clerk to update publications list and circulate the new Code and revised Guide to all councillors. Councillors are asked to confirm their attendance for training as soon as possible.

95/2021 Date of next meeting

A 13 October 2021, 7.30pm St Keyne Village Hall

96/2021

End of meeting 21.30

Contact Cornwall Councillor Armand Toms	
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