

Minutes | 13 April 2021

Time: 7.30pm
Location: Virtual public meeting
Present: Cllrs Sally Lewis (Chair), Min Sabulis, Kevin Shovelton, Richard Dorling, Jane Page, Charles Boney; Frances Lewis.

Also in Attendance: John Hesketh (Parish Clerk), Cllr Phil Seeva
Members of the public: 2 (Cornwall Councillors Jane Pascoe and Jesse Foot)
The public meeting started at 19.30 and finished at 21.00

43/2021 Chair's Welcome & Housekeeping

The Chair opened the meeting by reminding it that the country was in a period of national mourning following the recent death of HRH The Prince Philip, Duke of Edinburgh. Councillors observed one minute of silence during which Cllr Sally Lewis asked them to reflect on the recent passing.

In her opening remarks, Cllr Lewis noted that that this would be the final parish council meeting of St Keyne before it merged with the village of Trewidland. She thanked Cllrs Sabulis, Page and Boney for their work in the community and for serving the best interests of all residents during their period in office. Because of changes in the divisional boundary, Cornwall Councillor Phil Seeva will not be standing for the new parish in the May 6 election and has been nominated for the division of St Cleer & Menheniot. The Chair thanked him for his attendance and advice at public meetings, and for the casework he has undertaken on behalf of residents.

44/2021 Public Participation & Cornwall Council report.

Cornwall Councillor Phil Seeva thanked the Chair, Councillors and Clerk for giving him the opportunity to serve the parish for the past five years. He observed that in his time as divisional councillor, he had seen great improvements in the performance of the council as it engaged more with residents and contributed to the civic and public life of the parish. He looked forward to meeting the successful candidate in the forthcoming election and unreservedly offered his support and assistance in any matters he could.

45/2021 Apologies

None received.

46/2021 Declarations of interest

No declarations of interest made or dispensations requested.

47/2021 Minutes of the virtual public meeting

It was **Resolved** to approve the minutes of the meeting held on 9 March 2021. Proposed Cllr Sabulis. Seconded Cllr Fran Lewis. All agreed. It was **Resolved** to approve the minutes of the meeting held on 30 March 2021, subject to the addition of this sentence in Item 47A 'This was discussed at the meeting in March 2019 when the grant was first awarded'. Proposed Cllr Fran Lewis. Seconded Cllr Shovelton. All agreed.

48/2021 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

21 Stile repairs: no update from Cllr Shovelton

30A Clarification on new wards and divisions: Clerk confirmed that the new parish of St Keyne & Trewidland will be covered by two Cornwall electoral divisions. St Keyne will be in Liskeard South & Dobwalls; Trewidland will be in Looe East & Deviock.

Responsibility for cost of Trewidland part of the Dobwalls & Trewidland PC Neighbourhood Plan. Clerk confirmed that Cornwall Council have advised that they cover the costs of any consultations on the D&T Neighbourhood Plan.

49/2021 Correspondence

A Letters from Sheryll Murray MP: Clerk explained that following a request from CALC (Item 35A), he had written to Ms Murray and received a favourable response, that she would pass the council's concerns onto the appropriate minister. The recent letter from Ms Murray asked councillors to feedback on the advantages and disadvantages of holding virtual meetings.

Action: Clerk to circulate questionnaire to councillors for response.

50/2021 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published: none.

C Planning applications approved by Cornwall Council: none.

D Planning applications refused by Cornwall Council: none.

51/2021 Finance

It was **Resolved** to agree authorisation of payment of the following accounts. Proposed Cllr Page. Seconded Cllr Sabulis. All agreed. Cllr Page will give online authorisation.

Cllr Boney commented on the level of membership fees charged by CALC for the forthcoming year and asked if the services provided by them were appropriate for St Keyne Parish Council.

Action: Clerk to obtain accounts from CALC and clarification on the range and level of services provided.

Date	Payee	Description	Pay	£
16/04/2021	Western Web	Domain new website	OLB	£ 30.00
16/04/2021	Western Web	Accessibility update	OLB	£ 216.00
16/04/2021	CALC	Annual Membership	OLB	£ 671.09
16/04/2021	John Hesketh	Expenses	OLB	£ 110.50
26/04/2021	HMRC	PAYE	OLB	£ 64.80
26/04/2021	John Hesketh	Salary	OLB	£ 259.68
				£ 1,352.07

Bank Receipts Schedule

Date	Payer	Description	£
28/02/2021	Cornwall Council	Interest	£ 16.33
23/03/2021	HG Stacey	Memeorial	£ 120.00
26/03/2021	Ugalde & Son	Cemetery fee	£ 120.00
All bank receipts this period			£ 256.33

B Bank Reconciliation.

At the close of business on 31 March, the council held £46,659.57 in its accounts

C Outturn Q4 2020/21 (Jan-Mar)

Councillors received and noted the report.

52/2021 Councillors' Reports

Maintenance Report

A Cllr Jane Page reported that the recent RoSPA safety survey had identified three issues that would require attention: toddler swings need a new seat; old fence to be removed from the park area; existing fence will need replacement.

Action: Clerk to contact Tony Clarke (Menheniot) and take advice of replacing swing seat; contact Graham Crabb for quotation on new fence; arrange to remove old fence.

The Chair accepted Cllr Page's generous offer to continue monthly safety checks and thanked her for taking on the responsibility for monitoring the safety of the council's open spaces.

B Cllr Kevin Shovelton

Stile at Valley View and hinged gate at Jubilee Park: no updates available from Cornwall Council.

C Cllr Richard Dorling

Asked that councillors should consider the impact of their actions on the natural environment when making decisions. As an example, he cited the recent parish newsletter and asked if there were viable alternatives to the distribution of a paper version when other methods (such as email, social media, public noticeboards) were available. Cllr Lewis asked that the council should include residents from Trewidland in any future discussions on this topic.

Action: Clerk to research methods of assessing council decision making for their potential impact on the natural environment.

53/2021 Chair's Agenda Items

A Community Governance Review

Pending the lifting of restrictions on public meetings, the Chair is in process of drawing up a schedule of engagement opportunities with residents from Trewidland.

B Longlands Recreation Ground

The lease at Longlands Recreation Ground terminated on 31 March and is no longer a public area open to residents. Signage has been posted by the entrance directing residents to Jubilee Park as an alternative open space. All play equipment apart from the dismantled youth shelter, has been removed. Arrangements are in hand to remove the shelter for disposal. The Chair thanked Sam Clemens for his work to remove the equipment and make good the area.

54/2021 Clerk's Report

A Update on election arrangements

The list of candidates for Parish Council, County and Police & Crime Commissioner has been published on our website. There are five candidates for five seats in St Keyne ward, and three candidates for four seats in Trewidland ward. This means that the parish council elections are uncontested, and candidates should expect to have their seats confirmed after election day on May 6. All candidates will receive a letter from the Clerk inviting them to attend induction on Tuesday 11 May and their first meeting of the new parish council on Tuesday May 18.

B Update on public meetings after 10 May 2021

The renewal of the Coronavirus Act on 25 March 2021 did not include an extension of the regulations that permit virtual meetings after May 6. This means that for a public meeting to be legal, it must be held in real life and in circumstances that are compliant with the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020. The annual meeting of the parish council (deemed to be 'essential') scheduled for 18 May will be held at the St Keyne Village Hall. The council meeting scheduled for 8 June will be determined at a later date.

55/2021 Date of next meeting

18 May 2021. Annual meeting of the parish council. St Keyne Village Hall.

56/2021 End of meeting 21.00