

Minutes | 9 March 2021

Time: 7.30pm

Location: Virtual public meeting

Present: Cllrs Sally Lewis (Chair), Min Sabulis, Kevin Shovelton, Richard Dorling, Jane Page, Charles Boney; Frances Lewis.

Also in Attendance: John Hesketh (Parish Clerk), Cllr Phil Seeva

Members of the public: 2

The public meeting started at 19.30 and finished at 20.50

29/2021 Chair's Welcome & Housekeeping

The Chair opened the meeting by welcoming councillors and visitors and Cllr Mhairi Mackie (Dobwalls & Trewidland Parish Council) and Cllr Jane Pascoe (Cornwall Council)

30/2021 Public Participation & Cornwall Council report.

A Cornwall Cllr Phil Seeva reported back on the last meeting of Cornwall Council which had approved the annual budget for 2021/22. He was able to update the meeting with news that there had been a reallocation of Cornwall Council boundaries so that the new parish of St Keyne & Trewidland would be entirely within the division of Looe East and Deviock. He will be standing in the division of St Cleer & Menheniot, and thanked the Chair and councillors for giving him the opportunity of serving them over the past 5 years. The councillor also noted ongoing action by planning enforcement in relation to issues on the Trewidland/St Keyne border.

Action: Clerk to contact Cornwall Council for clarification on divisional name and new wards.

B Cllr Mhairi Mackie spoke to introduce the Dobwalls & Trewidland Neighbourhood Plan and explained that after the May 6 elections, that part of the Plan that related to Trewidland would be the responsibility of the new parish council to use when making planning decisions. In the six subject areas that comprise the NDP, there are 30 references to Trewidland, and the new council will be examining specific projects that it may be able to support.

Action: Clerk to update Planning Index to incorporate draft policies that will impact on Trewidland decision making. Contact Cornwall Council to confirm that they will cover the cost of the final NDP referendum.

31/2021 Apologies

None received.

32/2021 Declarations of interest

No declarations of interest made or dispensations requested.

33/2021 Minutes of the virtual public meeting

It was **Resolved** to approve the edited minutes of the meeting held on 9 February 2021 (Item 34). Proposed Cllr Sabulis. Seconded Cllr Sally Lewis. All agreed.

34/2021 Matters arising from the minutes

21 Stile repairs

Cllr Shovelton explained that he has replied to the Duloe Parish Footpath Monitor concerning a damaged stile and barred footpath at Valley View. He had previously reported this to Cornwall Council two years previously, and had been told then that it was not a priority issue. He has since reported it again to Cornwall Council, and Cllr Seeva will follow up.

35/2021 Correspondence

A Certificate of Appreciation received from Womens Centre Cornwall. Councillors thanked and noted.

B Thank you letters from Dobwalls, Duloe & Trewidland Schools. Councillors thanked and noted.

C Email from CALC asking for feedback on virtual meetings.

Clerk explained that the regulations permitting virtual meetings expires on 31 March 2021. CALC and NALC are lobbying for an extension to that date until parish councils are able to hold their meetings face to face. Councillors agreed that they would like to retain the option for virtual meetings.

Action: Clerk to write to Sheryll Murray MP (member South East Cornwall) and lobby for the regulations to be retained.

D Email from Wildanet offering free broadband for village halls.

Action: Clerk to invite representative to a meeting of the new parish council.

E St Austell China Clay Restoration & Tipping Supplementary Planning Document Consultation. Councillors noted the document.

36/2021 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published: none.

C Planning applications approved by Cornwall Council: none.

D Planning applications refused by Cornwall Council: none.

37/2021 Finance

It was **Resolved** to agree authorisation of payment of the following accounts. Proposed Cllr Sabulis. Seconded Cllr Dorling. All agreed. Cllr Page will give online authorisation.

Date	Payee	Description	Pay	£
12/03/2021	Western Web	IT & web support	OLB	£ 128.40
12/03/2021	Menheniot Parish Council	Contribution to SLCC m'ship	OLB	£ 72.00
26/03/2021	HMRC	PAYE	OLB	£ 64.80
26/03/2021	John Hesketh	Salary	OLB	£ 259.68
				£ 524.88

Bank Receipts Schedule

Date	Payer	Description	£
31/01/2021	Cornwall Council	Interest	£ 15.37
03/02/2021	Resident	Memorial wall	£ 40.00
All bank receipts this period			£ 55.37

B Bank Reconciliation.

At the close of business on 28 February, the council held £47,006.98 in its accounts

C Local Maintenance Partnership 2021/22

It was **Resolved** to accept the LMP for 2021/22. Proposed Cllr Dorling. Seconded Cllr Shovelton. All agreed.

Action: Clerk to write to Cornwall Council with acceptance and invoice for the sum awarded.

38/2021 Councillors' Reports

Maintenance Report

A Cllr Jane Page reported the hinges on the gate leading into the children's playground in Jubilee Park had been repaired. The Village Hall had taken the spare picnic table as agreed, leaving the remaining equipment to be removed. The Hall is also able to remove and repurpose the youth shelter.

Action: Clerk to contact Duloe Parish Council and Trewidland School to remove the equipment gifted to them.

B Cllr Kevin Shovelton

Stile at Valley View and hinged gate at Jubilee Park. See Item 34 above.

C Cllr Fran Lewis

Explained that the experiment to permit dogs to exercise in Jubilee Park (outside of the play area) had been successful and asked councillors to make this a permanent arrangement, subject to annual review. It was **Resolved** to allow accompanied dogs to exercise in Jubilee Park. Proposed Cllr Fran Lewis. Seconded Cllr Sabulis. All agreed.

Action: Clerk to commission permanent signage for display by the park entrance.

39/2021 Chair's Agenda Items

A Community Governance Review

See item 30A above. Cllr Mackie is promoting the parish elections in Trewidland.

B Longlands Working Group

See item 38A above.

C Removal of asbestos from former village hall

Chair has been in touch with the Village Hall committee who are seeking confirmation from the Land Registry that they own the site of the former hall. Once they have confirmed, they will be able to make a decision on the asbestos removal.

D Donations and Grants

Update on outstanding balances and potential donations.

Clerk reported to the Chair that there was £175 remaining in the general grants and donation fund, and no outstanding applications.

40/2021 Clerk's Report

A Arrangements for local elections 6 May 2021

Clerk explained that the parish council website had been updated to include guides and advice for people wishing to stand in the forthcoming election. Once Cornwall Council has declared the election on 22 March, candidates will have until 8 April to complete and return their nomination forms. Nomination forms will be available to download via the website with a limited number of hard copies available from the Clerk. The Clerk is unable to offer specific advice to candidates but is available to give general guidance on the election process.

B Proposed new date for May 2021 public meeting

Because the new parish council does not come into existence until Monday 10 May, the Clerk is unable to issue the meeting summons until after that date. In order to meet the legal requirement for three clear days notice of a public meeting, Clerk advised that the meeting be postponed. It was **Resolved** to reschedule the 11 May meeting to 18 May. Proposed Cllr Sally Lewis. Seconded Cllr Sabulis. All agreed.

41/2021 Date of next meeting

13 April 2021. Medium to be determined.

42/2021 End of meeting 20.50