

## Minutes | 9 July 2019

Location: St Keyne Village Hall, St Keyne PL14 4RF

Present: Cllrs Sally Lewis (Chairman), Charles Boney, Jane Page, Kevin Shovelton, Richard Dorling, Frances Lewis.

Also in Attendance: John Hesketh (Parish Clerk).

Members of the public: 4

The public meeting commenced at 19.30 and finished at 21.30

### **83/2019 Chair's Welcome & Housekeeping**

### **84/2019 Public Participation / Cornwall Council report, if available.**

**Sue Brownlow attended on behalf of St Keyne parish church** to discuss early proposals for using land which is adjacent to the church. The church is considering several options which may include leaving the ground as it is; creating an open community space or building affordable housing. Councillors asked questions about the site and location of the space, and raised concerns about the impact that building works might have on the listed building status and the surrounding area. Ms Brownlow explained that this was an early consultation and she would take councillors' concerns back to the church to assist their discussions. Cllr Sally Lewis suggested that it might be helpful for the church to run a survey to assess public opinion.

**Cornwall Councillor Phil Seeva presented his report:** today had been the first full council meeting with the new leadership team in place; further investment in broadband across the county worth £5m had been agreed; further consultations on improvements to the A38 were taking place; government funding for the Cornwall Spaceport at Newquay had been received; he welcomed the positive approach to boundary changes that had been taking place between St Keyne and Dobwalls & Trewidland parish councils.

### **85/2019 Apologies**

Received from Cllr Min Toms.

### **86/2019 Declarations of interest**

Cllr Boney asked the meeting to note that public footpath on his land might be subject of discussion later. No other declarations or dispensations requested.

### **87/2019 Minutes of the public meeting**

It was RESOLVED to approve the minutes of the meeting held on 11 June 2019. Proposed Cllr Shovelton. Seconded Cllr Dorling. All agreed.

### **88/2019 Matters arising from the minutes**

66/2019 Purchase of additional dog bin

Due to be delivered at the end of July'

66/2019 Installation of fencing at Jubilee Park

Cllr Shovelton reported that he had been in touch with the suppliers who apologised for the delay. They have been asked to install before the start of school holidays.

68/2019 Purchase of benches for Jubilee Park

Have been received and waiting installation. There are two concrete slabs that are suitable locations for the benches, but one is in need of repair or replacement.

ACTION: Clerk to identify local contractor to prepare the ground and install the benches.

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79/2019 Update of footpath safety and maintenance of rights of way  
 Awaiting further information from Cornwall Council  
 ACTION Clerk to add to September agenda

**89/2019 Correspondence**

A Email received enquiring about grants for publicity material  
 A resident attended to ask for council support in promoting a weekly food/produce market that is being held at the village hall on a Sunday afternoon at 1.30pm. The Chair explained that the council had the resources to assist community ventures such as this, and asked that the group first consider using free of charge resources such as Facebook and the Informer in the first instance, but would be welcome to return to the council again in the future if small funding would be helpful.

**90/2019 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

Ref: PA19/04842

Location: Sandy Close, St Keyne

Proposal: Replacement of timber windows with double glazed PVCu units to reflect the style of the original timber windows. Replacement of timber doors with PVCu units.

It was RESOLVED to support this application. Proposed Cllr Shovelton. Seconded Cllr Page. All agreed. In making their decision, councillors noted that the design and materials used in the replacement windows were appropriate to the setting. No other material considerations were considered to be relevant in their determination.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None Approved.

D Planning applications refused by Cornwall Council. None refused.

**91/2019 Finance**

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Page. Seconded Cllr Boney. All agreed.

A Accounts

Date	Payee	Description	CQ	£
20/06/2019	Broxap	Litter bin	1176	£ 278.34
09/07/2019	Sharon Clemens	Longlands rental	1177	£ 500.00
30/07/2019	HMRC	PAYE	1178	£ 68.40
30/07/2019	John Hesketh	Salary	1179	£ 274.02
All cheque payments today				£ 1,120.76

B Direct Bank Payment & Receipts.

Bank Payments Schedule		July 2019	Period	4
Date	Payee	Description	Pay	£
12/06/2019	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00
Bank Receipts Schedule		July 2019	Period	4
Date	Payer	Description		£
31/05/2019	Cornwall Council	Interest		£ 29.55
All bank receipts this period				£ 29.55

**C Bank Reconciliation.**

At the close of business on 30 June 2019, the council held £59,025.90 in its accounts.

**D Quarter 1 Outturn**

Clerk explained that the quarter's income had been higher than expected, which more than balanced out the lower than expected expenditure. No issues were raised.

**92/2019 Councillors' Reports**

**A Cllr Jane Page**

Maintenance report: a low hanging branch in Jubilee Park requires attention. Cllr Dorling agreed to attend to it; one incidence of dog mess at Longlands.

**B Cllr Kevin Shovelton**

Reported that he had been in touch with a resident in Trewidland to discuss ways in which they might share resources to improve footpath signage and maintenance.

**93/2019 Chair's Agenda Items**

**A Community Governance Review**

The Chair presented the draft submission in support of a change to the adjacent parish boundary with Trewidland. Cllr Hugh Francis attended from Dobwalls & Trewidland parish council to confirm his council's support for the changes. It was RESOLVED to support the submission that will take in the settlement of Trewidland, increase the number of councillors in St Keyne to 9 and change the name of the council to 'St Keyne & Trewidland Parish Council', subject to an amendment that the enlarged parish council would not be warded. Proposed Cllr Sally Lewis. Seconded Cllr Dorling. All agreed.

**B Longlands Recreation Area**

Cllr Sally Lewis explained that the current lease on Longlands recreation ground that is due to expire in May 2021 will not be renewed. The owner of the site has been in touch to explain that they wish to reclaim the site as extra farmland. The existing hard standing can remain, but the remainder of the site needs to be made good before handover. Cllr Lewis thanked the owner for allowing the parish council use of the land, and asked councillors to use this as an opportunity to reassess the need for a second outdoor space in the parish. All agreed that Cllr Lewis should write an article for The Informer asking for residents' feedback on this and future open space provision.

**C Issues arising from church proposals for local land use**

Previously discussed as Item 84/2019.

**D Delegation of decision making**

It was RESOLVED to delegate decision making for payments to the Chair and Clerk until the next public meeting on 10 September 2019. Proposed Cllr Dorling. Seconded Cllr Boney. All agreed.

**94/2019 Clerk's Report**

**A Update on Polling Places Review**

Reminder from Cornwall Council Electoral Services that further comments may still be made on changes to polling places. Councillors agreed that there was no change from their previous comments made in March 2019 (Item 40/2019)

**B Cornwall Trading Standards Street Trading Policy**

Clerk presented a summary of proposed changes to the current Street Trading Policy. No comments made from the meeting.

**95/2019 Date of next meeting**

10 September 2019 at St Keyne Village Hall.

**96/2019 End of meeting**

**21.30**